



ଓଡ଼ିଶା ସରକାର
ରାଜସ୍ୱ ଓ ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା ବିଭାଗ
(ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା)
GOVERNMENT OF ODISHA
REVENUE & DISASTER MANAGEMENT DEPARTMENT
(DISASTER MANAGEMENT)

By Fax/e-mail/Post
ରାଜୀବ ଭାବନ, ଭୁବନେଶ୍ୱର-୭୫୧୦୦୧
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QUOTATION CALL NOTICE

No. 276 /R & DM (DM) Dt.
III-AC-116/2018

Sealed Quotation in plain paper / letter pad are invited in the prescribed format given below from intending registered Firms/ Suppliers located at Bhubaneswar having valid GSTIN No. for supply of office article/ stationery etc. for official use in Revenue & Disaster Management (Disaster Management) Department. The details of articles are appended at Annexure-'A'. The quotation should enclose earnest money of Rs.2000/- (Rupees Two Thousand) only in shape Account Payee Bank Draft in favour of Deputy Secretary-Cum-DDO (Special Relief), Revenue & Disaster Management (Disaster Management) Department, Payable at UCO Bank, Secretariat Branch with the quotation, which will be refunded to the unsuccessful quotationers. The quotations should reach the undersigned on or before Dt.21.01.2019 at 4.00 P.M. and the quotations shall be opened on 22.01.2019 at 4.00 P.M. in the presence of a Committee of this Department and the quotationers or their representatives. The authority reserves the right to accept/ reject any or all the quotations without assigning any reason thereof. The quotations received incomplete or after the scheduled date shall be summarily rejected. The quotations will remain valid for one year from the date of its acceptance.

FORMAT FOR OFFER

Name of the Firm:-

(With full particulars)

SL No.	Item	Make/ Brand	Specification, if any	Unit Price (in Rs.) Including Taxes	Remarks

Joint Secretary to Government
Joint Secretary to Government
(Disaster Management)

Annexure-'A'

SL. No.	ITEMS	Brand Name
1	Alpine	Konark
2	Ball-point Pen(Reynold fine carbure 045)	Reynolds
3	Battery (Eveready / Novino) different types - Pencil / Remote	Eveready
4	Bucket Plastic 18"	Ankur
5	Budkin (Plastic Handle)	
6	Cello tape (Big)	
7	Cello Tape (Medium) - 1"	
8	Cello Tape (Small) - 1/2"	
9	Colour Flag different size	
10	Colour Flagship	Oddy
11	Computer CD (RW) (Per 10Pc)	SONY
12	Correction Fluid	Kores
13	Correction Pen	Camlin
14	Cotton thread	
15	Cover file poly coated	
16	Cup & Saucer	Gold line-Bone China Stone
17	Dak Pad	
18	Dettol Liquid	Dettol
19	Dinner Plate	Bona China Stone were
20	Doormat	
21	Dustbin (Plastic Big) - 12"	Ankur
22	Dustbin (Plastic Small) - 10"	
23	Fax roll thermal paper	Kores
24	Fevistick	
25	Glass Cover	
26	Gum Bottle (Small) - 150 ml.	
27	Highlighter Pen	Faber Castella/Luxor
28	Jemsclip	Deli
29	Jemsclip (Plastic coated)	Dayal
30	Jug (Plastic)	Cello
31	Key Purse	
32	Knives - Paper Cutter	
33	Marker Pen Permanent (Kores)	
34	Naphthalene per K.G.	
35	Note Book	
36	Odonil	

37	Paper Weight	
38	Pen Stand 2 Pen holder	Cello
39	Pencil	Natraj
40	Pencil Sharpener	Natraj
41	Pencil Eraser	Natraj
42	Plastic Folder (transparent)	
43	Punching machine (single)	Kangaroo
44	Punching machine (double)	Kangaroo
45	Rolling Register- Per Number	Koter Nine
46	Room Freshener	Riya
47	Scale Plastic	
48	Shorthand Notebook	
49	Sketch Pen	
50	Soap Case	
51	Spoon (Tea, Dinner)	
52	Stamp Pad (Kores)	
53	Stamp Pad Ink (Kores)	
54	Stapler Big (Kangaroo)	
55	Stapler Small (Kangaro)	
56	Stapler Pin (Big- Kangaro)	
57	Stapler Pin Small	
58	Tag	
59	Tea Tray different size	
60	Thermo Flask (500 ml. Ltr/1 lt.)	Milton
61	Torch (2 Cell / 3 Cell)	Eveready
62	Towel Big for (Chair)	J.J.
63	Towel Big for Car	
64	Towel small for Bathroom	J.J.
65	Umbrella (Big- K.C. Paul)	
66	Writing Pad different size/ Spiral Writing Pad - 10/25 page	10/25 page
67	Xerox Paper (JK Copier A4) 75 GSM	